



REGIONAL CENTER OF THE EAST BAY
Board of Directors Meeting

Monday, April 24, 2017
500 Davis Street, San Leandro
Approved 5/22/17

RCEB BOARD MEMBERS PRESENT:

Evangeline Iyemura, Vice President
Nyron Battles, Secretary
Sister Marygrace Puchac, PVAC Representative
Rose Coleman
Chi Lee
Gwen Nash-Butler
Mike Treppa

ABSENT [excused]:

Kathy Hebert, President
Morena Grimaldi
Marie Parra

STAFF PRESENT:

Santi J. Rogers, Interim Executive Director
Beth DeWitt, Director of Community Services
Lisa Kleinbub, Director of Health & Behavioral Services
Lynn Nguyen, Director of Finance & Administration
Steve Robinson, Director of Community Placement & SDC Closure Plans
Ronke Sodipo, Director of Consumer Services
Evelyn Hoskins, Associate Director of Federal Programs
Priscilla Gomez, Transportation Manager
Adele Fukuba, Case Manager
Meredith Rosenberg, Case Manager
Herb Hastings, Consumer Advocate
Michi Toy, Executive Assistant

GUESTS:

Patricia Albeno
Tristan Mora
Sheraden Nicholau
Dinah Shapiro
Sandi Soliday, ACDDC
Josh Sullivan, CCCDDC
Gerald Tamayo

CALL TO ORDER

Vice President, Evangeline Iyemura called to order the regularly scheduled meeting of the Regional Center of the East Bay at 6:59 p.m.

WELCOME AND INTRODUCTIONS

Self introductions were made and a quorum was present.

CONSENT AGENDA / MINUTES

M/S/C “The Board moves to approve the April 24, 2017 agenda as presented.”
 [Battles/Puchac] Unanimous

M/S/C “The Board moves to approve the March 27, 2017 minutes as presented.”
 [Lee/Battles] Unanimous

PUBLIC COMMENT

There were no public comments during this period.

COMMITTEE REPORTS

EXECUTIVE COMMITTEE: Evangeline Iyemura for Kathy Hebert

CONTRACT APPROVAL

California Mentor

This contract is for a Family Home Agency [FHA] with a limit of 30 residents. This FHA is a new for-profit vendor with RCEB and has completed the 637 waiver process pursuant to the California Welfare and Institutions Code section 4669.2. The term of this contract is from 5/1/17 through 6/30/18 based on a 4 Tier Level. The annual total at capacity is \$1,312,500.00.

M/S/C “The board moves to approve the California Mentor contract beginning on 5/1/17 with the details of the Contract Approval form as presented.”
 [Battles/ Nash-Butler] Unanimous

ByLaw Review

Ms. Iyemura stated that at last month’s board meeting, Board President Kathy Hebert informed everyone that our Board reviews the ByLaws every March and if there are suggested changes, they will be discussed and voted on at the April board meeting. At that time, Ms. Hebert also pointed out that there is a need for additional language in the Executive Director review portion in *Article VII: Executive Director Review Procedure*. Therefore, Ms. Iyemura presented the information to the board this evening:

BYLAWS REGARDING EXECUTIVE DIRECTOR REVIEW
ARTICLE VII Executive Director (pg.17)

Current Wording

“The performance of the Executive Director should be reviewed annually by the Board of Directors.”

Suggested Wording

“The performance of the Executive Director should be reviewed annually by the Board of Directors. The method used to conduct this review will be detailed in Attachment [A].”
The need for this addition is for consistency and accountability when conducting future reviews.

Ms. Iyemura asked the Board if there were any other suggestions to the wording in the revision, which there were no other suggestions.

M/S/C “Motion to add wording to the ByLaws regarding the Executive Director Review as well as add an Attachment [A] as discussed.” [Battles/Nash-Butler]
Unanimous

BUDGET AND FINANCE COMMITTEE Report from 4/24/17 – Chi Lee

Purchase of Service

The Regional Centers received the C-2 Contract Amendment on April 10, 2017. In the C-2 amendment, RCEB received approximately \$4.3MM in Purchase of Services funding. \$1.3MM was allocated for the Minimum Wage increase (effective 1/1/17) and regular POS funding of \$339k. The remaining balance of the C-2 funds allocated for our Purchase of Services Budget is in Community Placement Funds (CPP) for the Sonoma closure and for Regular CPP, totaling \$2.6MM. Also included in the C-2 amendment is \$1.5MM in Operations funding primarily for ABX2 1, Restricted funding of \$750k for reducing disparity, Caseload Growth funding of \$82k, and CPP Operations funding of \$701k.

10 out of the 21 Regional Centers, including RCEB, are reporting sufficiency in POS projections for Fiscal Year 2016-17. RCEB is currently projecting for Non-CPP Purchase of Services Expenditures, a sufficiency ranging from approximately \$4.5MM to \$7.0MM. Please note this projection does not take into account the additional \$4.3MM funding received on the C-2 amendment.

The Board is reminded that our current POS projections also do not include the potential impact of the increase in median rates retroactive to 7/1/2016 pending further instructions from DDS.

We will continue to monitor the status of our POS projections carefully until year end.

Operations

We continue to report a projected balanced operations budget for the current year with 65% of expenditures in base.

Cash Flow Status

The agency is maintaining a stable cash flow at this time. The Department will shortly start to offset our cash advances against our claims, so we may start receiving only partial warrants which starts with our March claim paid in May, as was previously reported to the Board. To date, we have approximately \$54MM cash on hand and we will be able to pay for April services on May 15th in full. However, depending on the amount that we receive or if we receive no additional reimbursement from the State going forward, we may have some cash flow challenges late in the fiscal year.

The agency currently has an active \$35MM line of credit in place from April until September 2017. However, we cannot borrow beyond the limits of our state contract and claim receivables. If the Department cannot provide regional centers with a full and timely reimbursement, the Board is advised that there is a slim possibility that we may need to access our LOC before the end of the fiscal year. We will keep the Board, as well as the Executive Committee, updated on our cash flow status.

MEMBERSHIP DEVELOPMENT COMMITTEE: Evangeline Iyemura

Ms. Iyemura stated that the committee has received a couple more applications from interested individuals who have applied to serve on our Board in addition to the two that we received last month. The committee will be reviewing them and will be working on setting up interviews with them in the near future.

PROVIDER/VENDOR ADVISORY COMMITTEE [PVAC]: Sister Marygrace Puchac

Ms. Puchac stated that the meeting on April 14th was well attended and that there was a very good presentation given by Lars Eric Hold, the Disaster Preparedness Coordinator at Eden Information and Referral [I&R], Inc. The focus, other than disaster preparedness, was on an alternate to dialing 9-1-1 for non-emergency calls. Number 2-1-1 is a free, multilingual confidential number for access to information and referrals to human services agencies that assist with food, housing, employment, physical and mental health services, etc. in Alameda County. This service is available 24 hours/7 days a week.

CONSUMER ADVISORY COMMITTEE [CAC]: Nyron Battles/Gwen Nash-Butler

Mr. Battles spoke about the April 5th Grassroots Day at the Capitol where RCEB representatives met with six legislative offices. Mr. Herb Hastings also gave a status on the CAC generated letter to Wendy's Inc. Since there was no quorum to conduct an election for officers, that will be tabled until next month's meeting. The next People's First Conference is in Rancho Cordova from June 23rd-25th.

DIVERSITY and EQUITY COMMITTEE: Lisa Kleinbub for Morena Grimaldi

Ms. Kleinbub stated that the meeting was well attended this evening, beginning with reviewing the Purchase of Services public meeting report on the summary of the multiple March meetings. This report is due to the Department of Developmental Service [DDS] on May 31st. For the report, DDS had asked the regional centers to provide funding priority proposals for the next year. Therefore, during this Diversity & Equity meeting, we discussed options for those proposals. Also discussed were the Request for Proposal plans for the Diversity & Equity funds and the timing for review at our regional center. We will be reviewing day service and family navigation proposals on May 5th, so we should be hearing on who will be selected for those projects by the end of May. We also had a report on the status of the Farsi speaking support groups and the logistics of their event planning. We ended the meeting with discussions surrounding training and outreach and the need to have presenters on cultural competency.

EXECUTIVE DIRECTOR'S REPORT: Santi Rogers, Interim Executive Director

Budget – Santi Rogers

The Governor's proposed 2017-2018 budget was released on January 10, 2017 and we will not be seeing anything until the May Revise, which should be out by May 15th. In the Governor's January budget, there were no surprises as it is basically a continuation of last year's budget. Face to face advocating is very important for everyone to continue. We will advise you of the results of the hearings as we are informed.

Sonoma Developmental Center [SDC] Closure – Steve Robinson

Mr. Robinson informed the board that the announcement of the SDC closure was received in May, 2015. At that time, RCEB had 128 clients residing at SDC and now we have 83 clients at SDC. We developed 23 new Community Care Facilities [CCF's] since we first started, and now we are either in escrow, closed escrow, or are in development, and have just one more home to acquire. This task has been very challenging given the real estate prices and competition in the Bay Area, but we are making excellent progress. We are underway with construction/development with the goal of completion between July-December.

On May 6th at SDC, a family meeting is scheduled where the main topic will be medical and dental care out in the community. This topic is of great concern to the families, since their loved ones had previously received those services at SDC and now need to know what is available or being developed for them in the community. RCEB is working closely with a mobile dental provider and is also working diligently on getting that dental provider in-patient hospital rights for when sedation dentistry is necessary. RCEB is also partnering with the same medical group that we successfully used for the Agnews Developmental Center closure clients. A great benefit is that this medical group travels to the homes to provide the primary care needed. RCEB continues to have many transitional meetings at SDC consisting of service providers, staff, and families. Our providers are engaging in cross-training at the center, to become familiar to the clients prior to their move and to be knowledgeable about their needs. Questions were asked of Mr. Robinson and answered accordingly.

Self Determination Program – Ronke Sodipo

Ms. Sodipo stated that although we are still waiting for Federal funding approval, our group is very committed and continues to have monthly meetings chaired by Vi Ibarra and assisted by Maria Marquez. One suggestion during the meeting was to meet with the families who were in the previous 5 pilot programs which were run by a few other regional centers in the past. This would be beneficial to discuss their experiences and their input on the process.

Our next Self-Determination meeting will be on May 1st in San Leandro, where we will have a presentation on Financial Management Services [FMS]. The committee has been doing the preparations and outreach necessary to be ready for when the Federal approval is a reality. Questions were asked and answered accordingly.

PUBLIC COMMENT

Sheraden Nicholau, State Council on Developmental Disabilities [SCDD], Bay Area Office

April 26: This is the next SCDD meeting at Golden Gate Regional Center in S.F. to discuss the changes in elections and voter accessibility due to SB 450. There will also be updates by the BART Accessibility Task Force.

SCDD, Bay Area is also accepting proposals for one or more program development grants, up to \$260K. Details are on our website at www.scdc.ca.gov.

Sandi Soliday, Alameda County Developmental Disabilities Council [ACDDC]

April 27: This is the VOAD meeting from 9:30-11:30am at the Dublin EOC.

May 8: Dennis Debbaudt from Autism Risk Management will do two trainings; one for first responders from 9-1pm at the Dublin EOC, then a smaller training for family members and caregivers from 3:30-5pm.

June 13: Disability Capitol Action Day (DCAD) in Sacramento. Great opportunity to meet and discuss the issues.

Josh Sullivan, Contra Costa County Developmental Disabilities Council [CCCDDC]

Mr. Sullivan stressed the importance of knowing why it is so important to advocate for ourselves, our clients, and our service system, and to regularly meet with our legislators and staffers to convey our concerns.

April 22: The 8th Annual West Coast Transition Fair in Richmond was last Saturday and was very well attended. Mr. Sullivan had set up a Self-Determination booth at the fair.

April 26: This is the next CCCDDC meeting where there will be a presentation from Stephen Dale/Dale Law Firm on the status of the ABLE Act.

May 3: This will be the next EBLC meeting at the Public Health Department in Oakland.

June 6: The DDC Annual Dinner will be at Zio Fraedo's in Pleasant Hill.

The CCCDDC Transition Task Force which meets every third Thursday of the month has decided to do a speaker series, which they call The Crossroads. There will be 3-4 speakers/month focusing on navigating transition.

Patricia Albano/Care Parent Network

April 29: This is the Congreso Familiar/Oakley Conference which will be at the O'Hara Park Middle school located at 100 O'Hara Avenue in Oakley from 8am to 3:30pm. There will be informational workshops, child care, and is a great opportunity for families to connect with each other.

ARCA REPORT: Santi Rogers

Mr. Rogers went over the numerous helpful handouts that Daniel Savino/ARCA distributed for the April 5th Grassroots Day at the Capitol.

CLOSED SESSION – Personnel Issue

MEETING ADJOURNED

The board meeting adjourned at 8:21 p.m.

The next Board Meeting will be at 7:00 p.m. on May 22, 2017
500 Davis Street, San Leandro
There is a Diversity & Equity Meeting at 6:00 prior to the board meeting