



**Regional Center of the East Bay**  
**REGIONAL CENTER OF THE EAST BAY**  
**Board of Directors Meeting**

Monday, May 21, 2018  
500 Davis Street, San Leandro  
Approved 6/25/18

**RCEB BOARD MEMBERS PRESENT:**

Kathy Hebert, President  
Evangeline Iyemura, Vice-President  
Mike Treppa, Budget & Finance  
Nyron Battles, Secretary  
Morena Grimaldi, Diversity & Equity Chair  
Sister Marygrace Puchac, PVAC  
Dinah Shapiro

**ABSENT [excused]:**

Lilian Ansari  
Chi Lee, Treasurer  
Gwen Nash-Butler  
Linda Stevens  
Gerald Tamayo

**STAFF PRESENT:**

Lisa Kleinbub, Executive Director  
Beth DeWitt, Director of Community Services  
Lynn Nguyen, Director of Finance & Administration  
Lucy Rivello, Director, Health & Behavioral Services  
Steve Robinson, Director of Community Placement & SDC Closure Plans  
Ronke Sodipo, Director of Consumer Services  
Christine Hanson, Associate Director of Adult Services  
Evelyn Hoskins, Associate Director of Federal Programs  
Elvia Osorio-Rodriguez, Associate Director of Children's Services  
Priscilla Gomez, Transportation Manager  
Meredith Rosenberg, Case Manager  
Herb Hastings, Consumer Advocate  
Michi Toy, Executive Assistant

**GUESTS:**

Shawn Costello  
Vi Ibarra, CCCDDC  
Sheraden Nicholau, SCDD  
Jeri Pietrelli

Kevin Rath  
Sandi Soliday, ACDDC  
Geneva Ziaouré

**CALL TO ORDER**

Board President, Kathy Hebert called to order the regularly scheduled meeting of the Regional Center of the East Bay at 7:05 p.m.

**WELCOME AND INTRODUCTIONS**

Self-introductions were made and a quorum was present.

**CONSENT AGENDA / MINUTES**

There were two typo’s on the CPP housing contracts that were approved at the March Board of Director’s meeting which were not noticed until this month. The Gen Care, LLC and Eduardo Manor, LLC contract approvals indicated a maximum monthly rate for a 4-client capacity. However, in the minutes it was typed as a *per* client monthly rate. The corrections were made and the board was informed.

M/S/C            “The Board moves to approve the corrections on the March housing contracts as indicated at this board meeting.” [Battles/Shapiro] Unanimous

M/S/C            “The Board moves to approve the May 21, 2018 agenda as presented.” [Battles/Puchac] Unanimous

M/S/C            “The Board moves to approve the April 23, 2018 minutes as presented.” [Battles/Shapiro] Unanimous

**PUBLIC COMMENT**

No public comments

**COMMITTEE REPORTS**

**BUDGET AND FINANCE COMMITTEE**

Budget and Finance Report for May 21, 2018 – Mike Treppa

**Purchase of Service (POS)**

**D-3 Amendment**

The D-3 amendment for fiscal year 2017-18 provided \$1,095,205 additional funding for Sonoma CPP placement and \$1,369,539 for Home and Community-Based Services (HCBS). The total POS contract for Fiscal year 2017-2018 is \$369,304,902.

For Non CPP Purchase of Services Expenditures, RCEB continues to project a sufficiency ranging from \$8.9MM at a high projection to \$10.9MM at a low projection. This is an increase of \$.4M to \$.2M from the previous month’s projections. The increase in sufficiency from previous month is

mainly due to lowering the projected cost for respite as actual usage is slower than previous projected since the removal of the respite cap effective 1/1/18.

For CPP Purchase of Services Expenditures, even with the \$1.1M additional funding from the D3, RCEB continues to project a deficit of \$2.1MM. We continue to work with the Department to request additional funding for our CPP plan. As of the end of April, we have placed 40 consumers of the 58 consumers that we plan to place by the end of the fiscal year.

### Operations

In the D-3 amendment, RCEB received \$94,067 additional funding for Sonoma CPP Operations. The Staff continues to work with DDS to request additional funding for Sonoma CPP closure operation needs. As for regular operations, the Staff continues to report a projected balanced budget for the current fiscal year with 76% of expenditures in base through April.

### Cash Flow Status

The Agency had adequate cash to pay for April services in May. At this time, we also project having enough to pay for May services in June. DDS starts to offset against the advance in May and June for March and April claims. At this time, DDS expects that the advances for fiscal year 2018-19 will not be paid out until the third week of July.

Therefore, the Board is advised that there is a possibility that we may need to access our \$35MM line of credit in July. We will keep the Board, as well as the Executive Committee, updated on our cash flow status next month for the July draw if at all.

### Bank Signature Cards

Due to the recent change in positions at DDS and RCEB, we are updating our bank signature cards to update Patti Mericantante as the new Deputy Director, Administration at DDS, replacing Jean Johnson. Also, Lucy Rivello, RCEB's Director Health and Behavioral Services, is being added, and Beth Dewitt, Director of Community Services, is being removed as a check signer. Currently, the check signers for the agency are Elisabeth Kleinbub, Lynn Nguyen, Ronke Sodipo, Lucy Rivello, Steve Robinson, and Terri Jones. The facsimile signatures include Elisabeth Kleinbub and Lynn Nguyen.

Changes in bank signature cards and facsimile require Board resolution. Therefore, a motion will be needed to approve and authorize new bank signature cards for the agency.

M/S/C            "I would like to make a motion that the Board duly adopt and approve the update to the bank signature cards and facsimile as stated for the bank accounts in accordance with the Bank and DDS agreements." [Shapiro/Battles] Unanimous  
The motion was adopted

**EXECUTIVE COMMITTEE:** Kathy Hebert

## **CONTRACT APPROVALS**

### Department of Developmental Services D-3 Contract Amendment

Ms. Hebert distributed DDS's D-3 contract amendment documents indicating a total increase of \$2,558,811 consisting of OPS CPP DC closure, Sonoma's Community Placement Plan [CPP], and POS HCBS Compliance.

M/S/C            "The board moves to approve the Department of Developmental Services D-3 Contract Amendment as presented." [Battles/Shapiro] Unanimous  
The motion was adopted.

### Housing Contracts

Ms. Hebert distributed the Supported Living Services [SLS] contract renewals to the board members. The one year term of these contract renewals are from 7/1/18 - 6/30/19. Ms. Kleinbub explained the reason why these SLS contracts are for only one year, is because our attorney will be providing RCEB with new contract language that is more up to date with the language in the law. In order not to hold up this contract, we made the term for just one year but the subsequent contracts with the new language will be for five years, which we will bring to the board again at that time. Clients receiving services under these contracts have individualized rates based on need.

#### **A Better Chance**

Capacity: 15 individuals

Currently Housing: 9 individuals

Estim. Average monthly rate is \$4,880.21

Estim. Annual total \$878,438 based on current capacity

M/S/C            "The board moves to approve of RCEB entering into the SLS contract with A Better Chance as specified above."  
[Shapiro/Battles] Unanimous The motion was adopted.

#### **A Diversified Family**

Capacity: 10 individuals

Currently Housing: 4 individuals

Estim. Average monthly rate is \$12,068.68

Estim. Annual total \$1,448,241 based on current capacity

M/S/C            "The board moves to approve of RCEB entering into the SLS contract with A Diversified Family as specified above."  
[Puchac/Battles] Unanimous The motion was adopted.

**Creative Living Solutions**

Capacity: 10 individuals  
Currently Housing: 7 individuals  
Estim. Average monthly rate is \$7,925.58  
Estim. Annual total \$951,069 based on current capacity

M/S/C            “The board moves to approve of RCEB entering into the SLS contract with Creative Living Solutions as specified above.”  
[Shapiro/Battles] Unanimous    The motion was adopted.

**Living Options**

Capacity: 20 individuals  
Currently Housing: 8 individuals  
Estim. Average monthly rate is \$9,089.23  
Estim. Annual total \$2,181,416 based on current capacity

M/S/C            “The board moves to approve of RCEB entering into the SLS contract with Living Options as specified above.”  
[Battles/Shapiro] Unanimous    The motion was adopted.

**Rights of Passage**

Capacity: 10 individuals  
Currently Housing: 6 individuals  
Estim. Average monthly rate is \$12,935  
Estim. Annual total \$1,552,192 based on current capacity

M/S/C            “The board moves to approve of RCEB entering into the SLS contract with Rights of Passage as specified above.”  
[Shapiro/Puchac] Unanimous    The motion was adopted.

**Clausen House**

Capacity: 15 individuals  
Currently Housing: 7 individuals  
Estim. Average monthly rate is \$3,964  
Estim. Annual total \$713,452 based on current capacity

M/S/C            “The board moves to approve of RCEB entering into the SLS contract with Clausen House as specified above.”  
[Shapiro/Battles] Unanimous    The motion was adopted.

**MEMBERSHIP DEVELOPMENT COMMITTEE:** Kathy Hebert

Ms. Herbert stated that she is working with other board members and staff on possible candidates for board membership.

**PROVIDER/VENDOR ADVISORY COMMITTEE [PVAC]:** Sister Marygrace Puchac

The PVAC meeting was on May 11th, which was very well attended. There were a couple of presentations; one on *Recruiting Diverse Staff* by Beatrice Lee from the Diversity in Health Training Institute. This was very interesting as the focus was on assisting other cultures and hearing about the difficulties that they encounter. There was a video presentation by John Dickerson from Quillo DSP Engagement Software a mobile application that delivers educational and inspirational content to the care providers as a way to include them as a part of the agency team. Ms. Puchac updated the group on the status of the Ad Hoc committee on day services. That committee is currently working on strategic planning and goals. The next PVAC meeting will be on June 8th in San Leandro.

**CONSUMER ADVISORY COMMITTEE [CAC]:** Mr. Battles stated that the CAC met on Monday, May 14th, where the main focus was on a presentation by Sandi Soliday on the CalABLE Act. There was a heightened interest in this subject as many questions were asked by the members, as it is an important incentive to earn and save more than \$2K in their account without it affecting their SSI. Also discussed were ideas on recruitment and when to hold elections for officers. The next CAC meeting will be on July 9<sup>th</sup>.

**DIVERSITY and EQUITY COMMITTEE:** Morena Grimaldi

Ms. Grimaldi reported on the Diversity & Equity meeting this evening. We added a *New Services Updates* portion on the agenda allowing for the reporting on various support groups/programs. Sandra Coss from La Familia Counseling Services spoke about their new program funded by the one year grant that they received from DDS. This *Disparity Funds Program's* goal is to reduce the purchase of service disparity in Latino families by educating them on RCEB's services as well as the generic program services. La Familia will have free trainings for Spanish speaking RCEB families in both the Alameda and Contra Costa counties every month. Anna Wang/FCSN updated the group on their *Children's Milestone Afternoon Tea Gathering* at FCSN in Fremont, as well as the May 19<sup>th</sup> "The Tears and Joy of Siblings" seminar put on by siblings of those with developmental disabilities; a group that is overlooked in needing support and information. Esther Chow of *Helping Hands of the East Bay* updated everyone on the Tailored-Day Service and Supported Employment, as well as the new Adult Day Program that started in May. Clients Rights Advocate Arthur Lipscomb advised that his office also provides translators. Sister Marygrace Puchac also updated on the *Southeast Friendship Village* and programs at the Lao Lu Mien Culture Association [LIMCA]. Ms. Kleinbub added that the Family Resource Navigators [formerly Family Resource Network] offers parent support groups in many different languages including Farsi/Dari/Hindi. Ms. Kleinbub thanked Ms. Grimaldi on her reporting of the Diversity & Equity meeting and for bringing up the need to understand why people do what they do in different

communities. Ms. Kleinbub added that we will be seeing an increase in purchase of services in those communities as we are able to better reach out and serve them. Detailed minutes are available on the Diversity & Equity page of our website: <https://www.rceb.org/pod/agenda-minutes>. The next Diversity & Equity meeting will be on June 25<sup>th</sup> in Concord.

**EXECUTIVE DIRECTOR'S REPORT:** Lisa Kleinbub, Executive Director

## **RCEB News**

### Staff Movement

Ms. Kleinbub informed the group of the resignation of our Director of Community Services, *Beth DeWitt*. We wish her well as she has accepted the position of Director of Consumer Services at North Bay Regional Center [NBRC]. Ms. Kleinbub said that Ms. DeWitt will be greatly missed as she brought great wisdom and insight into the position along with different ideas and perspectives. Ms. DeWitt expressed thanks for all the experiences she's gained and the relationships that she has made in the agency.

Also announced, was the promotion of *Christine Hanson* from Case Manager Supervisor to Associate Director, Adult Case Management Services. She will be moving from the Concord office to our San Leandro location.

### Recruitment of Case Managers

We are actively recruiting for case managers. We did not meet our required case-load ratios and that report was submitted to DDS. Eventually, we will be requested to develop a plan to address our case-load ratios, which will be the same as every year since we are not allocated enough funding to meet the ratios in law. We have been continually hiring and training and as of last week we had 16 open case management positions, which is much less than what we were experiencing prior. We are cautiously optimistic in this area.

### **Governor's State Budget**

The Governor released his May Revise on May 11<sup>th</sup>. There were no surprises and unfortunately, no mention of our developmental disability service system. As a result, there was nothing in the May Revise addressing the increase to any of the funding for rates, uniform holiday schedules, social recreation, camping or anything that ARCA and the regional centers have been focusing their advocacy on. We are currently in the budget sub-committee review of the May Revise where there will be voting on the numerous proposals. The Senate had their budget sub-committee meetings where they voted on actions which eventually will be voted on at a full Senate Budget committee meeting. They voted for trailer bill language to restore social recreation and camp, and also to reject the uniform 14-day holiday scheduling. However, the Senate budget subcommittee took no actions on other items such as Assemblymember Holden's one-time bridge funding request of \$25MM to the General Fund or the funding of affordable housing. This Thursday, the Assembly budget sub-committee will meet, and the best outcome would be an agreement on the actions in the Senate; the restoration of social recreation/camp and the rejection of the uniform holiday schedule, as well as the other two items that the Senate

did not address. The next step is a joint sub-committee to resolve the issues that they disagree on then they will go to full votes and the Governor will be able to weigh-in on the results.

### **Lanterman Coalition**

The Lanterman Coalition has been hosting live interviews with several gubernatorial candidates on their Facebook Live page. A couple of those interviewed were Gavin Newsome and Antonio Villaraigosa. These interviews were interesting as the questions surrounded around what they would do for our developmental disability community. Ms. Kleinbub stated that it will be important during the November general elections to see what their positions on services to our community will be.

### **Self-Determination [SD]**

Ms. Kleinbub reported that the Centers for Medicaid/Medicare Services [CMS] did come back with a few questions about the waiver application, but nothing too difficult to resolve. Those questions involved the electronic monitoring that is required for any Medicaid service. If this monitoring is not done, the State will lose a percentage of Federal dollars, so that may have been removed from the waiver at this time as California is working on an overall monitoring plan. We do expect positive outcomes from that waiver submission in the next month. Our local Self-Determination Committee has had numerous meetings to educate individuals about the Self-Determination program and to register for the lottery. We also have a PowerPoint on our website at <https://www.rceb.org/self-determination> and after people view that, they may respond to our survey on the same page. We have received around 13 responses to the PowerPoint so far. Once CMS approves the self-determination program, we will have a long road to figuring out how it will be implemented. This will affect many areas from how we are going to provide case management, who the independent facilitators will be, as well as many other intricate details. One of the details is that the Financial Management Service [FMS] may request the advancement of funds to them to provide the services, but the regional centers do not operate that way, as everything is paid in arrears.

### **Sonoma Developmental Center [SDC] Status – Steve Robinson**

Mr. Robinson stated that we are now down to 37 individuals who will need to be moved to homes in the community. The past couple of weeks have been particularly trying because three individuals were scheduled to move into their homes in the community, but they are currently on unit restrictions due to illnesses at Sonoma. We have five homes that need to complete construction/final building permits and are scheduled to be completed by the end of June if all goes well. Ms. Kleinbub added that it's a daily process of identifying where we are, what needs to be done, causes for delays, etc. Ms. Kleinbub added that Mr. Robinson's team is doing a great job.

### **Service Provider Rate Survey**

DDS is conducting a survey so that they can analyze the reimbursement rates paid for community based services for those with developmental disabilities. Burns & Associates, Inc. is assisting DDS with this endeavor. The results of the survey are due to the legislature by March 2019, so that they can evaluate the rates that are needed to support our providers in the community. We have



communicated with our vendors in PVAC on hosting training meetings at RCEB to provide technical support to the providers so that they can complete the survey. This survey is similar to the previous one when ABX2 1 funding required providers to fill out a survey that was difficult for some. It would benefit our service providers to participate in this study to reveal what our community needs in terms of rates to deliver quality services. We remain hopeful that this will have a positive outcome. There are other studies and surveys focusing on rates as well, but this is the one that the legislature is looking at currently.

### **The Kelsey**

The Kelsey is a housing organization looking to develop inclusive housing options in our community. They were given a grant by the Chan Zuckerberg Initiative. The grant is being used to focus on creating housing communities consisting of individuals of all ages, mixed-ability and mixed-incomes. There will be a kick-off event in Oakland this Thursday evening.

### **PUBLIC COMMENT**

*Shawn Costello* spoke about the Alameda County Transportation Commission's Paratransit Advisory and Planning Committee [PAPCO]. This is a committee that provides information to Alameda CTC in regards to the paratransit programs.

#### *Sandi Soliday, Alameda County Developmental Disabilities Council [ACDDC]*

Ms. Soliday stated that the annual DDC Awards Dinner on June 12<sup>th</sup> is at the Double Tree Hotel in Pleasanton therefore there is no ACDDC June meeting.

**6/6:** This is the next EBLC meeting from 12-2pm at the Public Health Building where the key topic is legislation and the budget.

**6/22:** This is the next East Bay Employment Task Force meeting from 10-12pm at RCEB/Concord

**7/23:** This is the annual planning meeting where the focus will be on committee work and how to bring it in internally as Ms. Soliday transitions out for her retirement.

#### *Vi Ibarra, Contra Costa County Developmental Disabilities Council [CCCDDC]*

On May 17<sup>th</sup> CCCDDC had the final presentation from the Transition Task Force Crossroads Speaker Series. The presentation by Michael Minton was on *The Final Rule and Self-Determination*. We will meet in June to reflect back on the four speaker series meetings and to plan for the upcoming year.

**5/23:** This is the next CCCDDC meeting where there will be a couple of presentations/discussions; one from the CAC at Futures Explored, and the other from a representative from the county library system regarding exploring ways to expand services to the DD community.

Sheraden Nicholau, State Council on Developmental Disabilities [SCDD], Bay Area Office

Ms. Nicholau informed everyone that their State Council provides the required training for Community Care Licensing staff; Analysts and Investigators (certain levels) have to go through 40 hours of annual training of which SCDD provides 2 of the 5 days of training. The next one will be June 11-12<sup>th</sup> at our 1515 Clay Street building in Oakland.

Request→ On June 12<sup>th</sup>, Ms. Nicholau will be part of the training and is recruiting a panel of self-advocates who have experience specifically with licensed programs and who are public speakers to talk about their experience with services and CCL.

Ms. Nicholau gave an update of the National Core Indicators [NCI] project which will be completed around mid-July with an estimated completion of 1,200 surveys. They are receiving great results and feedback. They also were able to provide a boost and stipend for their contract interviewers which was a good incentive to get the quantity/quality information that is needed. Regarding their other project the Mover Longitudinal Study has about 80 individuals plus their family members currently participating in that project and there will be a total of about 250 individuals and their family involved in that study through 2019.

**May 30:** Self Advocates Advisory committee meeting in Sacramento

**May 31:** This will be the next State Council meeting in Sacramento

**June 5:** Next Statewide Employment First meeting

**June 11:** Next legislative and public policy meeting

**June 27-28:** Statewide Self Advocacy Network [SSAN] meeting

**June 27:** Next local SCDD meeting at the Artist's Den in Concord where the focus will be on affordable housing.

**ARCA REPORT:** Lisa Kleinbub

Ms. Kleinbub informed everyone that ARCA's focus is on the legislative issues. The next ARCA Board meeting will be in June, which will also be ARCA's Annual Dinner. This year they will be honoring three organizations that hire people with developmental disabilities.

**MEETING ADJOURNED**

The board meeting adjourned at 8:29 p.m.

The next Board Meeting will be at 7:00 PM on June 25, 2018 in **CONCORD**