## **Suggested Template for Submitting Questions to the Regional Center**

The template is divided into two sections:

- 1) Questions regarding the monthly rate calculation process, and
- 2) Questions regarding the calculated monthly rate for a specific vendor's service code/sub-code.

Providers should be as specific as possible in their questions and are encouraged to include any documentation to clarify the issue.

VENDOR NAME:
VENDOR NUMBER:
SERVICE CODE:
SUB-CODE:
QUESTIONS REGARDING THE MONTHLY RATE CALCULATION PROCESS
STEP 1: Cleaning and extracting payment records
STEP 2: Repricing cleaned payment records
STEP 3A: Calculating per-consumer, per month amount
STEP 3B: Calculating overall monthly average
OTHER:
QUESTIONS REGARDING THE CALCULATED MONTHLY RATE