



## ATTENTION VENDORS

### California Minimum Wage Increase – January 1, 2018

Due to the enactment of Senate Bill (SB)3 the California minimum wage has increased to \$11.00 per hour for employers with 26 or more employees and to \$10.50 for employers with 25 or fewer employees effective January 1, 2018. As a result, some regional center vendors may be eligible for a rate adjustment in order to pay employees the new minimum wage.

#### **Vendors with DDS-Assigned or Regulatory Rates**

Information regarding rate adjustment request for rates established by DDS and changes to rates established in regulation may be found by visiting the DDS website: [www.dds.ca.gov/MinWage/](http://www.dds.ca.gov/MinWage/)

#### **Regional Center of the East Bay (RCEB) Negotiated Rate Vendors**

RCEB will be reviewing rate adjustment requests from vendors who have negotiated a rate with RCEB, have 26 or more employees, and have any employees currently paid less than \$11.00 per hour. If your program meets these criteria then you are eligible to submit a rate adjustment request to RCEB. The rate adjustment must be specific to the unit of service that is affected by the new minimum wage and shall only include those costs necessary to increase an employee's actual hourly wage to the new \$11.00 per hour minimum wage rate and associated mandated employer costs.

#### **Instructions and Workbook**

An Excel workbook, the SB 3 Minimum Wage 2018 Rate Adjustment Worksheet, must be used by vendors to submit rate adjustment request to RCEB. Detailed instructions are contained in the tabs that precede the worksheets. ***If you have more than one eligible rate, you must submit a separate workbook for each.*** The workbook can be found on the DDS website: [www.dds.ca.gov/MinWage/](http://www.dds.ca.gov/MinWage/)

Vendors can begin submitting rate adjustment requests at any time but they must be submitted no later than **March 1, 2018**. Any rate adjustments approved will be effective January 1, 2018.

#### **Questions?**

Please completely review the worksheet and instructions. If you have additional questions or inquiries, please email us at: [minwage2018@rceb.org](mailto:minwage2018@rceb.org)