



**SELF-DETERMINATION LOCAL ADVISORY
COMMITTEE MINUTES**

Approved 10/4/2021

Date: Monday, September 13, 2021

Start Time: 7:00 pm **End Time:** 8:30 pm

Location of This Meeting: Zoom- no physical meeting location

Location of the Next Meeting: Zoom-no physical meeting location

ATTENDEES:

Committee Members Present: Co-Chair Irene Litherland, Co-Chair Melissa Crisp-Cooper, Vi Ibarra, Arthur Lipscomb, Dianne Millner, Jocelyn Manalac, Morena Grimaldi, Pei Wang

Committee Members Absent: Pamela Baird, Sandra Coss, Neil Jacobson

Committee Administrative Assistant: Sam Coston

RCEB Staff Present: Lisa Kleinbub, Ronke Sodipo

SCDD Staff Present: Sheraden Nicholau

Guests: Will Sanford, Peter Kangas, Melissa Robinson, Kishan Sreedhar, Michelle Hernandez, Ericka Gonzalez, Wandra Boyd, Martha and Carl Knobler, Mariana, Nina Spiegleman, Lilian Ansari, Veronica Poon, Adam Plachta, Kavita Sreedhar, Genny Aratan, Fatima Lacsamana, Rizza Eschliman, Charles, Rosie Lasca, Anne Chen, Helen Reese.

Agenda Item: Welcome, Designate Minutes Taker, Chat Monitor and Introductions

Committee members and guests all introduced themselves. Vi volunteered to take minutes.

Agenda Item: Consent to the Minutes

M/S/C "The committee moves to approve the August 2, 2021 minutes as submitted" [Millner/Ibarra] Passed unanimously.

Agenda Item: Reports from Co-Chairpersons

Melissa reviewed the purpose of this advisory committee meeting. Melissa shared that Sam Coston has been selected to serve as Administrative Assistant to the advisory committee. She welcomed him to the meeting and advisory committee members are happy to have him on board!

Irene also shared that the guidepost document is nearly ready to be shared. It has gone through a final edit and will next go back to the workgroup for their final approval.

Agenda Item: Update from Regional Center:

Ronke shared that Jenifer is out on leave. As this was a planned leave she was able to work on training a core team to focus on Self-Determination during her absence. She also shared a summary report, attached. As of the end of August there were 45 participants in Self Determination, 88 percent were DDS selectees.

Agenda Item: Update on Year 1 Funds

Coaching: No coaching report this month. There were a few new people about to receive coaching.

Independent Facilitator Training Recording: The recordings of the Independent Facilitator trainings are being posted on YouTube in English, Spanish, and Cantonese with ASL interpretation. The recordings with Vietnamese voice over have not yet been made.

Person-Centered Plan Facilitation Training: This is scheduled for October 28-30 of this year. A venue has not yet been secured, Sheraden offered that the auditorium at the State building in Oakland could be an option.

Website: The co-chairs are working with SARC and GGRC to develop a Bay Area focused website for sharing SDP information. Neil and Dianne have agreed to represent our committee on the website working group.

Agenda Item: Update on Year 2 Funds

Requests for Proposals: The RFPs for Advanced Independent Facilitator Training and Post-Transition Support Groups have been posted and proposals are due by September 30. The Coaching RFP has not been released yet. It is still being drafted and is expected to be posted in October.

Admin Assistant: As was mentioned earlier in the meeting, Sam Coston has been contracted to provide admin assistant work to the advisory committee and he was welcomed.

Interpretation and Translation: There was a discussion about how to provide interpretation at advisory committee meetings. We can consider providing interpretation in the highest threshold language(s) at every meeting, or provide an advanced request system for interpretation as needed. There was also consideration about translating all documents related to advisory committee meetings. The advisory committee will continue conversation on this topic at the next meeting.

Agenda Item: Public Comment and Announcements

An announcement was shared that the Autism Society LA offers Independent Facilitator Training. There was discussion about the Advanced IF training that will be funded by this committee's RFP. It was clarified that the Advanced IF training is intended to be for people who have already attended basic IF training and have not yet started working for clients other than their own family member. It may include not only further training, but also mentoring, or ways more experienced IFs can support less experienced IFs.

The directive from DDS to not have FMS fees deducted from a participants budget has been extended to October 15. It is expected that the extensions will be continued for some time. Ronke suggested that rather than requesting an adjustment to your POS to allocate that funding to your budget on a monthly basis, it would be more streamlined to make that request every 4 or 5 months. The request and additional funding allocation does need to take place during your SDP fiscal year.

A question was asked about who to contact for SDP issues while Jenifer is out. The case manager should be the first point of contact. There is also a trained core group that meets weekly and has drop in hours for case managers to use as a resource when needed. Additionally, a second SDP specialist position has been posted.

Agenda Item: Input on Future Agenda Items

Continue conversation on providing translation and interpretation at future SDP advisory committee meetings. It was also suggested that we discuss how to go about gathering input from those currently in SDP to find out what is working, and what isn't working well so that we can learn from that.

2021 Meetings
October 4
November 1
December 6



SELF DETERMINATION PROGRAM

Total Participants Successfully Transitioned into SDP:

45 (88% DDS Selectees)

*Orientations:

17 Orientations have been hosted by RCEB since June 24, 2021

7 English

7 Spanish

1 Cantonese

1 Vietnamese

- **Of note: Spanish Language/Cantonese/Vietnamese Orientations were least attended, with average 5-10 attendants across these languages**
- **Of note: August attendance down about 40% from June, July and early August attendance. Likely coincides with return to school**

Queued to Transition

- **All queued to transition in August completed transition as of 9/1/2021**

Updates:

- **RCEB has a "Resource Hub" now includes Independent Facilitator and Person Centered Planner list**