Board of Directors Meeting
Monday, March 27, 2023
Virtual Meeting
Approved 4/25/2023

RCEB BOARD MEMBERS PRESENT:
Frank Paré, President/Supports & Services Co-Chair
Sadia Mumtaz, Vice-President/Diversity & Equity Co-Chair
Dr. Stephen Whitgob, Assistant Treasurer
Reneé Perls, Secretary
Lilian Ansari/Supports & Services Co-Chair
Brian Blaisch
Kathy Hebert
Daniel Hogue, PVAC Representative
April Key-Lee
Linda Stevens

STAFF PRESENT:
Lisa Kleinbub, Executive Director
Lynn Nguyen, Director of Finance & Administration
Steve Robinson, Director of Community Services
Ronke Sodipo, Director of Client Services
Ben Braun, Associate Director of Federal Programs
Lindsay Meninger, Associate Director of Client Services/SDP/Medicaid Waiver
Elvia Osorio-Rodriguez, Associate Director of Client Services/Children
Michael Minton, Manager of Risk Management and Quality Assurance
Jeff Nagafuji, Manager of Specialized Services & Supports
Michi Toy, Executive Assistant

GUESTS:
Patricia Albeno
Ben Chen/ACDDC
Rose Coleman
Erika Gonzalez
Surlene Grant
Vi Ibarra/CCCDDC
Diamino Lamb
Maxine Milam/DDS

ABSENT:
Nyron Battles, CAC Chair
Teresita DeJesus
Carmen Quinones
Dinah Shapiro
Lisa Soloway

Rocky Myint
Assata Olugbala
Janet Patterson-Hardin
Jeri Pietrelli
Ann Pringle
Zackery Wheeler
Schantell Williams
Families United for Equity
CALL TO ORDER
Frank Paré called the regularly scheduled business meeting of the Regional Center of the East Bay to order at 7:06 p.m. A quorum was established.

CONSENT AGENDA / MINUTES
M/S/C “The Board moves to approve the March 27, 2023 Agenda as presented.” [Hogue/Hebert] Unanimous. The motion was adopted

M/S/C “The Board moves to approve the February 27, 2023 Minutes as presented.” [Hogue/Hebert] Unanimous. The motion was adopted

PUBLIC COMMENT
Regional Center of the East Bay uses Robert’s Rules of Order to guide our meetings. Robert’s Rules of Order is the most used manual of parliamentary procedure in the United States. Robert’s Rules of Order is designed to provide structure and guidance while facilitating the orderly operation of a meeting.

According to Robert’s Rules of Order, our board members are not allowed to comment, debate or respond to the public during our public meetings. There are other meetings such as our Diversity & Equity or Supports & Services meetings that begin at 5:30pm before the board meetings.

Assata Olugbala spoke about Assembly Bill [AB] 649 Restoration of Access to Disability Services, and how it is confusing because there is no explanation on the board agenda. During this meeting, the link to the bill was posted: https://www.rceb.org/clients/announcements/.

Surlene Grant spoke about not being informed of the resources available for regional center clients as well as a lack of transparency.

COMMITTEE REPORTS
Executive Committee Report/President’s Report: Frank Paré

Acronym List

<table>
<thead>
<tr>
<th>Acronym</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARFPSHN</td>
<td>Adult Residential Facility for Persons with Specialized Health Care Needs</td>
</tr>
<tr>
<td>BAHC</td>
<td>Bay Area Housing Corporation</td>
</tr>
<tr>
<td>CCH</td>
<td>Community Crisis Home</td>
</tr>
<tr>
<td>CPP</td>
<td>Community Placement Plan</td>
</tr>
<tr>
<td>CRDP</td>
<td>Community Resource Development Plan</td>
</tr>
<tr>
<td>DDS</td>
<td>Department of Development Services</td>
</tr>
<tr>
<td>EBSH</td>
<td>Enhanced Behavioral Support Home</td>
</tr>
<tr>
<td>ILS</td>
<td>Individual Living Services</td>
</tr>
<tr>
<td>OPS</td>
<td>Operations</td>
</tr>
<tr>
<td>PEP</td>
<td>Purchase of Service Expenditure Projection</td>
</tr>
<tr>
<td>POS</td>
<td>Purchase of Service</td>
</tr>
<tr>
<td>SLS</td>
<td>Supported Living Services</td>
</tr>
</tbody>
</table>

CONTRACT APPROVALS
Department of Developmental Services
#HD119015 C-4 Contract Amendment
This contract represents the C-4 contract amendment of the “C” series contract between DDS and RCEB.

Term: 7/1/2019-6/30/2026

Breakdown
$12,149   OPS Miscellaneous
$224,764  Early Start Part C IDEA Grant / America Rescue Plan Act [ARPA]
$9,691,505  POS Funding for service rate reform CPP/CRDP start-up and placement
$9,948,418  TOTAL

M/S/C  “The board moves to approve the Department of Developmental Services C-4 Contract Amendment as presented.” [Hogue/Stevens] Unanimous. The motion was adopted.

Ring Central
VoIP (Voice over Internet Protocol) for RCEB Cloud based communication systems. RingCentral provides VoIP cloud communication technology for phone calls over the Internet instead of the traditional landline phone service. RCEB is currently using Mitel [bought out by Ring Central] for their phone systems.

Term: 36 months upon execution (approx. 4/1/23 – 3/31/26)

Breakdown
$11.59 per user (plus $4.50 per user Cost Recovery and e911 fees)
For 560 users, approximate monthly amount $9,051.40
(exclusive of applicable taxes and fees)
Total estimated contract amount for 3 year is $325,750 (exclusive of applicable taxes and fees)

M/S/C  “The Board moves to approve the Ring Central contract with RCEB as long as a BAA is submitted.” [Blaisch/Hogue] Unanimous. The motion was adopted.

Budget & Finance Committee: Dr. Steven Whitgob

<table>
<thead>
<tr>
<th>Acronym List</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARFPSHN  Adult Residential Facility for Persons with Specialized Health Care Needs</td>
</tr>
<tr>
<td>BAHC      Bay Area Housing Corporation</td>
</tr>
<tr>
<td>CCH       Community Crisis Home</td>
</tr>
<tr>
<td>CPP       Community Placement Plan</td>
</tr>
<tr>
<td>CRDP      Community Resource Development Plan</td>
</tr>
<tr>
<td>DDS       Department of Development Services</td>
</tr>
<tr>
<td>EBSH      Enhanced Behavioral Support Home</td>
</tr>
<tr>
<td>ILSC       Individual Living Services</td>
</tr>
<tr>
<td>OPSC       Operations</td>
</tr>
<tr>
<td>PEP       Purchase of Service Expenditure Projection</td>
</tr>
<tr>
<td>POS       Purchase of Service</td>
</tr>
<tr>
<td>SLS       Supported Living Services</td>
</tr>
</tbody>
</table>

Purchase of Service
Through February 2023, we have expended 55% of the total POS budget of $720M for FY22-23. At this time, for NON-CPP POS Expenditures, we are projecting a surplus of $73M, which is an increase
of $1.3M from the previous month’s projection. While this projection included the effect of the January 1st rate increases, we have not seen a significant increase as expected with just one month of the rate increase in base expenditures. The staff is still reviewing more rate increases to implement, especially for State minimum wage and local municipal rates.

Currently, all 21 Regional Centers are reporting a surplus in their POS projections. With the D-1 budget allocation, the Statewide system is reporting in an overall surplus of $1.032B, which is an increase of $56M from previous month’s projection.

For CPP POS expenditures, the placement cost of $966k exceeded our funding by $273k. The staff is reviewing these costs and will work with DDS to request for additional allocation if needed.

Operations
Based on the D-1 allocation, through February 2023, we have expended 49% of a total of operations budget of $68M, which is slightly less compared to the 55% for previous year at this time. We are still waiting for DDS to issue the remaining CPP allocation that was not included in the D-1.

At this time, we are projecting a balanced budget as we continue to hire more staff for new growth positions and attritions. We continue to recruit, offering stipends and initiating a trainee program.

Questions were asked by the Board, including the status of being able to have a dashboard/legend along with the Finance report so that we can reference it and have a better understanding of what we are reading in the report. Ms. Kleinbub stated that a legend with those notations were given to the board in November as well as this month, awaiting for board approval so that it can be incorporated in the report going forward. Ms. Kleinbub also added that we will be looking at the dashboard’s that other regional centers use, so that we can incorporate that as well.

Diversity & Equity Committee [D&E]: Sadia Mumtaz
In addition to our regularly scheduled meeting this evening, we had an in-person meeting earlier this week at the regional center with Lisa, Ronke, and Jairo to finalize the creation of our three sub-committees. One of the purposes of the committees is to investigate reasons why there are inequities and to work on solutions. Our goal is to have at least one board member on each of the sub-committees as well as an RCEB staff member. A Powerpoint will be provided outlining these sub-committees.

1. Policy, Advocacy & Grievance
2. Accessibility & Communications
3. Purchase of Service [POS] Expenditures

Also discussed were some pilot projects targeting inequities where we can utilize existing technology to help us with our endeavors. We are currently researching these possibilities with those who have expertise in this area.
Provider/Vendor Advisory Committee [PVAC]: Dan Hogue
PVAC met on March 10th with an RCEB presentation on Coordinated Family Supports & Services. This pilot program will allow the client to continue living in the family home and to receive the needed supports in the home. This is different from Independent Living Services [ILS] which focuses on teaching skills.

Another important topic delved into multiple transportation issues, especially for day program providers. The day program sub-committee is working closely with RCEB Transportation Manager, Priscilla Gomez, to discuss options and to provide guidance and recommendations. The Provider Equity Sub-Committee [1pm meetings on the 4th Friday/month] had their first meeting on the 17th with a focus on Request for Proposal [RFP] transparency.

Consumer Advisory Committee [CAC]: Renee Perls for Nyron Battles
Ms. Perls stated that at the March 13th CAC meeting, the focus was on Ms. Kleinbub’s report on ARCA’s Strategic Plan and what we feel is important to focus on and what our community needs and wants.

EXECUTIVE DIRECTOR’S REPORT - Lisa Kleinbub, Executive Director
Assembly Bill 649

Ms. Kleinbub added some background information of importance. In 2009 for those whose insurance company denied coverage even though they had Medicaid, private insurance, etc., it was a requirement that they would need to appeal that denial before the regional center could actually go forward and pay for a service. This service includes Medical services, wheelchairs, In-Home Support Services [IHSS], etc. This AB-649 bill would eliminate the need to appeal those denials. This old procedure has impacted communities of color and those with a lower income, due to the cumbersome appeal process that is usually offered through public programs through Medicaid. Although ASM Wilson represents a small area in Antioch/Oakley/Brentwood, she has taken on a number of our issues. Last year she sponsored a bill where we would report the use of social recreation by race, ethnicity and age. Ms. Kleinbub encourages the board to sign a letter, signed by the Board President and we will send it to ASM Wilson as well as the portal of the Assembly which takes letters of support.

M/S/C “The Board moves to support AB 649 and to send a letter of support as outlined.” [Hogue/Perls] Unanimous. The motion was adopted
Association of Regional Center Agency [ARCA] Strategic Plan
Ms. Kleinbub refreshed the board’s memory on ARCA’s Strategic Plan where she shared her PowerPoint at last month’s board meeting. ARCA is requesting input from all regional centers by the end of this month, so that they can make adjustments and vote on the final 3-year plan at their June meeting. Ms. Kleinbub elaborated on page four, outlining the PowerPoint topic of Major Priorities and in particular the Preservation of the Lanterman Act and the Efficacy of the Developmental Service System. This means that we preserve the entitlement that those with developmental disabilities have to services and supports as well as preserving the idea of having locally based regional centers vs. a State run system. The efficacy point ties in to the ability for regional centers to be able to carry out their mission, which ties into flexible and sustainable services. Assemblymember Addis’ AB1147 Disability Equity & Accountability Act may be the one that is referred to in this plan. The Lanterman Disability Services Act makes DDS responsible for providing quality services and supports via regional centers for individuals with developmental disabilities.

Purchase of Services Backlog
We have seen the POS backlog decline with the change from alternative services during COVID to those returning to their traditional services. One of the changes we have made is to have our ongoing authorizations for Supported Living Services [SLS] extend through the IPP for three years, instead of being renewed annually. This would only be for the standard services that are ongoing. This will reduce the amount of unnecessary paperwork/time involved when there are no changes. Our RCEB Supervisors were also involved in advising which purchases did not need to have yearly authorization renewals.

There are a couple of policies that our Supports & Services Committee may want to look at tweaking.

Supported Living Services Policy- currently this policy does not have the statement that no one is excluded, so we added that to our procedure, but want to add that terminology to our policy as well.

Independent Living Services Policy- this may be another policy to discuss.

Social Recreational Policy- This is a policy that we are providing where more people are benefitting from an array of activities that fall under the category of Social Recreational. There are a number of ways over the course of last year that we have learned more and would like to streamline the policy so that there are more activities that can be approved without falling into the category of uncommon purchases and need exceptions. We will also want to divide the category of non-medical therapies to make it more precise. An example would be equestrian therapy separated from musical therapy. This will then be categorized as standard authorizations for individuals.

Everbridge System
We are using our Everbridge mass notification system to inform the agency and the community of emergencies and significant storm developments. We had a state-of-emergency declared in our county about 1.5 months ago.
If you are impacted by any of these emergencies, please contact your case manager for support to you/family. We have relocated individuals due to flooding and other emergencies. We have a new Emergency Coordination Specialist who is assisting in addressing these crisis situations that arise.

PUBLIC COMMENT
Assata Olgugbala brought attention to a March 23rd Sub-Committee hearing by the Senate, and in particular the section on racial disparities within the developmental services system, as well as AB 1147 the Disability Equity and Accountability Act, and how regional centers need to move forward on making changes and supporting both.

Ben Chen/Alameda County Developmental Disabilities Council [ACDDC]
Mr. Chen started with the announcement of passing of Bill Pelter, a longtime ACDDC Board Member. He was a strong advocate for supporting the developmental disability services for many years, and his dedication and love for the community will be missed. The celebration of life service will be on May 14th at Fern Cottage/Kennedy Grove Recreation Area in El Sobrante. Our March Transition Fair has been dedicated to Mr. Pelter.

2023 Alameda County Transition Fair was in-person on Saturday, March 25th and it was a great turnout with 50 registered vendors and 160 families. There were presentations throughout the day and a wonderful entertainment by the Dream Achievers.

April 12: This is the next ACDDC board meeting. We will be looking at ByLaw changes to be able to continue holding our meetings virtually for safety as well as to maximize access to all.

April 22: FCSN’S Yearly Talent Showcase from 4-6pm at the Santa Clara Convention Center

Vi Ibarra, Contra Costa County Developmental Disabilities Council [CCDDC]
Ms. Ibarra stated that CCCDDC is currently updating their website, so stay tuned for many great changes that you will see. Ms. Ibarra thanked Steve Robinson and Ronke Sodipo for their presentation at their CCCDDC board meeting. The topics were Social Recreation, Camping, and non-medical therapies, as it was good timing.

April 22: West Contra Costa Resource and Transition Fair will be in-person outside at 10am. It is a well attended event with many providers and families and lots of community resources.

April 26: This is the next CCCDDC board meeting and the topic will be on Conservatorship

ARCA – Frank Paré
Mr. Paré stated that at the ARCA meeting, one of the subjects was on the ASM Addis AB-1147 Disability Equity and Accountability Act 2023 and how perhaps some elements can be implemented at the regional center’s best practice.
Mr Paré also acknowledged our former Board President, Kathy Hebert, who is terming out at the end of this month. Ms. Hebert has been on/off the board for 13 total years. She joined the board in 2009 and was the Vice-President in 2012 for three years, took a year off, and re-joined and became President from 2016. Mr. Paré thanked her for her dedication and passion to want to make a difference not just for your family, but for all in the community. Ms. Hebert shared that it is a bittersweet time, and that it has been an honor to serve along with the other board members. She added that she interviewed many of them, and due to COVID, have not even seen a couple of them in-person. Kathy also added her thanks and honor to work with the RCEB staff, and recalled that her first job as President, was to lead the Executive Director search after Jim Burton retired.

**Closed Session - Personnel**

**MEETING ADJOURNED**
The board meeting adjourned at 8:36 p.m.

**Virtual Meetings on April 24, 2023**
The next Supports & Services Meeting will be at 5:30 PM
The next Board Meeting will be at 7:00 PM